

NAME: \_\_\_\_\_

## SAMARITAN'S PURSE E.V. DISASTER ASSISTANCE RESPONSE TEAM

### APPLICATION

For individuals desiring to serve short-term in international emergency responses.

The completion of this form enables Samaritan's Purse e.V. (SP) to consider you for training and potential deployment in a Disaster Assistance Response Team (DART).

Please answer **only applicable information**. Please note some components of the application are addressed specifically for medical applicants and other components for all others (non-medical applicants).

All information is confidential and is only shared with appropriate personnel to facilitate your employment in an international field location.

By completing this application, you acknowledge and consent to the fact that, if you are a resident of Germany or a German speaking country in Europe, the information you provide as part of your application, including personally identifying information, may be transferred to or shared with one of the following Samaritan's Purse affiliated entities, as is appropriate to facilitate your employment in your country of residence or international field location: Samaritan's Purse (USA); The Samaritan's Purse-Canada; Samaritan's Purse UK; Samaritan's Purse Australia.

**Please return application to: [dart@die-samariter.org](mailto:dart@die-samariter.org)**

GENERAL					
Name:					
Street:					
Zip/Post Code:		City/Town:		Country:	
Home Phone:		Cell:		Skype (optional):	
Email:					

EDUCATION					
University/ School:		Degree:		Year Completed:	
Graduate or Medical School:		Degree:		Year Completed:	
Medical Residency:		Medical Specialty:		Year Completed:	
Other:		Degree:		Year Completed:	
Medical Board Certification:					
Current Medical License Number:		Where Issued:		Expiration Date:	

EMPLOYMENT / JOB EXPERIENCE (starting with most recent)	
Employer: Job Title: Description: From:	To
Employer: Job Title: Description: From:	To
Employer: Job Title: Description: From:	To

Employer:

Job Title:

Description:

From: \_\_\_\_\_ To \_\_\_\_\_

Please describe any military experience:

Have you or do you currently work for Samaritan's Purse? If so, please indicate the position(s) held, duration and the location(s) served:

Please briefly share your missions and/or previous international experience. Be sure to include details related to the organization name, locations worked, dates and responsibilities:

Have you ever served in a disaster response? If so, please indicate the location, duration and the capacity in which you served:

Do you have experience with leading groups in complex environments? If so, please explain:

## EXPERTISE/ROLE

Please describe the position you would like to take in a disaster response, based on your experience and expertise. Please explain why you think you are a good fit. Please see p. 7-9 for additional information. (max. 1.500 characters)

Please list any special skills or trainings that would apply to a disaster/emergency situation (i.e.: Wilderness first responder Training, Search and Rescue, Paramedic etc.):

List active licenses or certifications you hold. (Examples could include medical licenses/certifications, vehicle/equipment licenses, disaster response certifications). Please include license/certification title, issuing authority, and expiration date

Identify languages you speak, write or read. Please record your level of fluency as **Native, Fluent, Advanced, Intermediate, or Beginner.**

## MISSIONAL AIMS & OBJECTIVES

Samaritan's Purse is a Christian organization providing its services to meeting critical needs of victims of war, poverty, famine, disease and natural disaster while sharing the Good News of Jesus Christ. As we are a Christian charity we would like to ask you to explain your personal spiritual journey as a text in a separate document.

If attending a church, please supply the following:

Name of Church:

Website (if available):

## TRAVEL

Do you have a current valid passport?

☐ Yes

☐ No

Do you have any restrictions on international travel?

☐ Yes

☐ No

If Yes, please explain:

## DART DEPLOYMENT

In which time period are you able to serve?

Number of Weeks available for deployment  
**(min. 3 weeks):**

Would you be able to serve in an urgent medical crisis?  
**(only for medical personnel)**

☐ Yes

☐ No

Please estimate the advance notice time that you would need prior to deploying on an emergency response.

☐ Immediate Availability

☐ 2-5 days

☐ Less than 2 Weeks

☐ Less Than 2 Months

Are there specific months that you are more available for deployment? If so, which?

Would you be able to deploy for a **minimum of 3-week assignments** with your current schedule?

What is your level of comfort (how comfortable are you) with the following?

1. Primitive living situations	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High
2. Limited hygiene options	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High
3. Close living quarters with others	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High
4. Long work hours	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High
5. Stressful situations	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High

Do you have the approval of your current employer to deploy?

Do you know anyone who has been or is still employed by our organization? If so, please list their name(s) and your relationship

How did you hear about the DART Program?

#### **CV/OTHER DOCUMENTS**

Along with your application, please send your CV, application letter, certificates, spiritual journey and any other relevant documents.

#### **The Next Steps**

Please return application to: [dart@die-samariter.org](mailto:dart@die-samariter.org). Your application will be reviewed, and you will be notified as soon as possible of your status with DART Program.

Thank you for applying and being willing to serve those in need along with Samaritan's Purse.

*The following summaries are guidance notes for the capacities in which DART Members may deploy. These capacities represent the division of responsibilities. An individual DART Member may be deployed to fill any number of positions within a capacity depending on the scale and complexity of the disaster response. The responsibilities of each role/capacity are not limited to the core descriptions outlined below.*

### **DART Team Leader**

The DART Team Leader (TL) is responsible for the overall management and direction of all DART activities and for ensuring that the DART provides appropriate assistance to those affected by the disaster in a timely manner. The TL reports directly to the Incident Management Team (IMT), attends all bridge calls, acts as primary liaison with other organizations and is typically among the first to deploy to a disaster in order to guide strategic response.

### **DART Programs**

DART Programs consist of primary humanitarian sectors of food security, shelter and non-food items (NFIs), water, sanitation and hygiene (WASH), medical assistance, nutrition, public health and epidemiology. Programs personnel, in cooperation with the TL, are responsible for planning, designing and implementing all disaster response activities. Sector managers attend humanitarian coordination meetings and act as liaisons to other organizations in order to avoid duplicity of aid and promote a more coordinated disaster response by the global relief community. Other duties include writing concept notes, proposals, and collection and submission of daily assessment and activity information.

### **DART Logistics**

DART Logistics is responsible for the overall management, procurement, importing, inventory, warehousing, and transport of relief supplies and equipment into the disaster area. Logistics is responsible for coordinating project vehicles for disaster response operations and manages logistical support staff. The Logistics Manager maintains daily contact with the IMT Logistics to ensure that the appropriate relief items and support materials are available to the DART as soon as possible. Logistics is responsible for sourcing relief items and support materials available in-country and tracking local purchases.

### **DART Administration**

DART Administration personnel provide administrative support for all aspects of the DART. Administration Officers are typically responsible for sourcing team or individual housing, food arrangements, office supplies, communications devices, and any resources required for supporting DART operations. Responsibility extends to office management, registration issues, hiring of staff, contract and lease management, and coordinating flights and travel for staff. Human Resources often falls under the broader Administration category.

### **DART Finance**

DART Finance personnel ensure adherence to financial policies and procedures and are responsible for all accounting and reporting through Samaritan Purse's financial systems. The Finance Manager's role extends to budgeting, daily cash handling and reconciliation, payroll management, vendor contracts, and training DART members in Samaritan's Purse's financial policies and procedures.

### **DART Information Officer**

The DART Information Officer (IO) collects, organizes, and summarizes information about DART activities for the purpose of internal use, management decisions, and reporting. The

IO maintains all information in a chronology of disaster-related events. The IO is responsible for daily data collection and organization of information into concise and timely situation reports (sitreps). The IO is responsible for managing Samaritan's Purse Reporting System (SPRS), verifying activity data, ensuring necessary indicators are included, and providing SPRS training as needed. Monitoring and Evaluation often falls under the broader Information Officer category.

#### **DART Medical**

The DART Medical sector consists of qualified healthcare professionals who serve in varying medical capacities including, but not limited to, serving on mobile medical teams and working as staff members within the Samaritan's Purse Emergency Field Hospital. Medical personnel practice in accordance with the protocols and guidelines established by the DART mandate.

#### **DART Security Officer**

The DART Security Officer is responsible for advising the DART TL on security policies and protocols relevant to the ongoing operations of the DART. The Security Officer briefs all Samaritan's Purse staff assisting on the DART about current or updated policies. The position reports to the DART TL, will submit reports to the Regional Security Managers, and coordinates with additional International Security support and networks (not limited to UNDSS, Department of State, NGOs, Government, International Organizations, etc.) to ensure proper policies and recommendations are applied in the DART location. The Security Officer is familiar with tools utilized for DART (i.e. Garmin inReach Delorme, mobile tracking/SOS applications, maps, written assessments and analysis, etc.).

#### **DART Information and Communications Technology (ICT)**

DART Technology personnel are responsible for the setup, management, and support for all Samaritan's Purse communication technologies during a DART event. These responsibilities include but are not limited to: Computer PC support, Application Support, Local Area Network (LAN) setup and support, satellite communication support, Telephony and Radio setup and maintenance. This responsibility emphasizes the capacity to support various technological needs of the DART while being approachable and available to the technology needs of the DART.



The Disaster Assistance Response Team Organizational Chart

Disaster Assistance Response Team (DART) Core Positions

